



**Village of Stone Park**  
1825 N. 32<sup>nd</sup> Avenue  
Stone Park, IL 60165  
www.vosp.us

**Beniamino Mazzulla**  
**President**

**Laura Cassidy-Hatchet**  
**Village Clerk**

**Calene Zabinski**  
**Treasurer**

**Dean W. Krone**  
**Attorney**

**Board of Trustees**

Joseph P. Burdi

Loretta J. Teets

Marco T. Paz

Marco A.  
Gutierrez

Nazario Garcia

Sylvia Terrazas

**Administration**

708-345-5550  
Fax: 708-450-3202

**Police Department**

708-344-2134  
Fax: 708-345-5564  
www.stoneparkpd.com

**Fire Department**

708-450-3217  
Fax: 708-450-3219  
www.stonepark.us

**Public Works**

708-450-3208  
Fax: 708-450-3202

# Procedures for Obtaining BUSINESS LICENSE Outside Village Limits

The following steps will assist when applying for a Stone Park Business License and your business is located outside village limits

**Step 1: APPLICATION**

The license application must be completely executed including your signature and the date. Do not leave any blank spaces as this will delay application approval

**Step 2: INSURANCE & BOND**

A certificate of insurance showing The Village of Stone Park as the holder and additional insured is required.

If the business is a contractor, a \$10,000 bond describing the company's trade will be also required.

**Step 3: ADDITIONAL REQUIREMENTS**

Plumbing Contractor: Valid State License

Electrical Contractor: Valid Electrical License

Roofing Contractor: Valid State License

**Step 4: CONTRACTOR LICENSING & WARNINGS**

Licensing of said contractors is required prior to the performance of any work within Village limits. Violation of this may result in a citation with a range of fines. If performing work for the Village of Stone Park, prevailing wage applies.

**Step 5: FEES**

Garbage & Recycling: \$525.00

General Contractor: \$300.00

Subcontractor: \$100.00

Other than listed: \$100.00

**Step 6: PAYMENT & ISSUANCE OF LICENSE**

All documents in Steps 1-3 will be due along with the license fee and any other fees incurred at time of payment. A receipt will be issued that will serve as your proof of compliance. The license will be mailed via U.S. Mail to the address provided on the application within a week of payment.

We hope the information provided has been helpful. We thank you and appreciate your doing business in Stone Park.



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# Procedimientos Para Obtener una LICENCIA DE NEGOCIO Limites Fuera de la Municipalidad

Los siguientes pasos ayudarán a solicitar una licencia de negocio en Stone Park si su negocio esta fuera de los límites de la municipalidad...

**Primer Paso 1: APLICACIÓN**

La solicitud de licencia debe estar completa en total. Asegúrese de firmar y fechar su solicitud. No deje ningún espacio en blanco, esto retrasara el proceso de aprobación

**Segundo Paso 2: SEGURANZA Y ABONO(BOND)**

Un certificado de seguro que demuestra Stone Park como titular y asegurador adicional. Si el empresario es contratista, un abono(Bond) de \$10,000 que muestra la especialidad del contratista.

**Tercer Paso 3: REQUISITOS ADICIONALES**

Contratista de Plomeria: Licencia válida del Estado  
Contratista de Electricidad: Licencia válida eléctrica  
Contratista de Techo: Licencia válido del Estado

**Cuarto Paso 4: ADVERTENCIAS**

La licencias de contratista se requiere antes de la realización de cualquier trabajo dentro de los límites de la municipalidad. La violación de esto puede dar lugar a uno serie de multas

**Quinto Paso 5: COSTOS**

Basura y Reciclaje:	\$525.00
Contratista General:	\$300.00
Subcontratista:	\$100.00
Algun otro tipo	\$100.00

**Sexto Paso 6: PAGO Y EXPEDICIÓN DE LICENCIA**

Todos los documentos de pasos 1 a 3, se entregaran con cualquier otro documento necesario en el momento de pago. Un recibo se emitirá y servirá como prueba de cumplimiento. La licencia se enviará a través de correo postal de EE.UU. a la dirección que se propuesta en la aplicación dentro de una semana de la fecha en que se pago.

Esperamos que la información proporcionada fue útil. Le agradecemos y apreciamos su hacer negocio en Stone Park



# VILLAGE OF STONE PARK

## OUTSIDE VILLAGE LIMITS BUSINESS LICENSE

### BUSINESS INFO

Business \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone \_\_\_\_\_ Bus Fax \_\_\_\_\_  
 E Mail \_\_\_\_\_

### APPLICANT INFO

Applicant \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone \_\_\_\_\_  
 E Mail \_\_\_\_\_

#### Which best describes the nature of your business?

\* Requires valid state license

- |                                      |                                    |   |   |
|--------------------------------------|------------------------------------|---|---|
| <input type="checkbox"/> Electrical* | <input type="checkbox"/> Concrete  | <input type="checkbox"/> General Contractor   | <input type="checkbox"/> Landscaping    |
| <input type="checkbox"/> Plumbing*   | <input type="checkbox"/> Masonry   | <input type="checkbox"/> Structural Engineer* | <input type="checkbox"/> Sales          |
| <input type="checkbox"/> Roofing *   | <input type="checkbox"/> Carpenter | <input type="checkbox"/> Architect*           | <input type="checkbox"/> Other-describe |

Brief Description or attach document

### INSURANCE BOND INFO

Certificate of Insurance Required- Show Stone Park as holder

\$10,000 Contractor Bonds required for All contractors

Agent \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Expiration \_\_\_\_\_

Bond Agent \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Expiration \_\_\_\_\_

Project qualifies under Prevailing Wage Act?  Yes  No

I, the applicant, understand the issuance or renewal of this license is conditioned upon compliance with all Village Ordinances and other applicable Statutes, the payment of all prior fees, including those accumulated from violations, a criminal background check for all individual(s) whose name(s) appear on this application and the results of any inspections and that the above stated information is true and correct.

Print \_\_\_\_\_ Title \_\_\_\_\_

Sign \_\_\_\_\_ Date \_\_\_\_\_

DO NOT WRITE BELOW THIS LINE

#### \*\*\*OFFICE USE ONLY\*\*\*

Type of Bus \_\_\_\_\_  
 License Since \_\_\_\_\_

#### \*\*CHECK LIST\*\*

App Received By: \_\_\_\_\_  
 Payment Date \_\_\_\_\_  
 State License Expires \_\_\_\_\_

Paid?

Bond   
 Insurance   
 Tickets

